

California Department of Veterans Affairs



Serving Veterans Since 1946

"Honoring California's Veterans"

Classification: **Activity Coordinator (\$2145 - \$2607)**
Residential Care Facility for the Elderly (RCFE)
Limited Term, Full-Time

Location: Veterans Home of California, Chula Vista
RCFE

Who Should Apply: **Activity Certificate Required**, Current State employees within this classification or those who are eligible on a certification list, transfers, or reinstatement.
SROA/SURPLUS PROVISIONS APPLY.

Duties and Responsibilities: *Under general direction of the Chief, Domiciliary (RCFE):*

- Develop, implement, lead and monitor large group and small group activities designed to meet the needs and interests of the veteran resident population which include but are not limited to: social activities, indoor and out-of-doors activities, recreation activities, facility outings, religious programs, opportunity for resident involvement in the planning and implementation of the activity program, creative and expressive activities, educations activities, and exercise activities.
- Design and distribute attractive and well-balanced monthly Activity Calendars.
- Conduct initial activity assessments including gathering information regarding the residents' background, interest, leisure, preferred lifestyle etc.
- Design and provide individualized one-to-one interventions.
- Document the individual activity assessment, Minimum Data Set (MDS) and activity plan.

Desirable Qualifications:

- Ability to communicate effectively, verbally and in writing in English.
- Sensitivity to the needs, interests and abilities of the residents.
- Moderate complex problem-solving skills.
- Direct participation in fine and gross motor activities.
- Performance of a medium-level of physical work.

Minimum Qualifications:

Possession of a Certificate of Attendance in the Activity Coordinator Training Course and either two years of general experience in a health care facility or one year of experience in a long-term care facility for geriatrics.

How to Apply: Candidates should submit a State Application (STD. 678) and résumé to:

Department of Veterans Affairs
Veterans Home of California, Chula Vista
700 East Naples Court
Chula Vista, CA 91911
Attn: Lou Dumas

Inquiries:

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